



## Minutes of Hanslope Parish Council Monthly Meeting held in the Village Hall, Newport Road, Hanslope on Monday 8<sup>th</sup> January 2018 at 7.30pm

**Present: -** Councillors: Martin Palmer – Chairman  
Eileen Price  
Simon Proctor  
Dorothy Courtman  
Ben Wheeler

Also Present: - Juliet Lewis, Clerk. Ward Councillor Andrew Geary.

- 18.001** To receive **Apologies of Absence:** Cllr Green sent his apologies ahead of the meeting.
- 18.002** To receive **Members' Declarations of Interest:** Cllr Price advised that she was related to the owners of 64 Western Drive, planning application 17/03261/FUL
- 18.003** To approve the **Minutes of the Meetings Monday 11<sup>th</sup> December 2017:** It was **resolved** to accept the minutes as a true and accurate record of the meeting which took place on Monday 11<sup>th</sup> December 2017.
- 18.004** To discuss **Matters arising** from these minutes only: Cllr Courtman confirmed that the Christmas Tree has been taken down and is being stored at her farm. She confirmed that a local resident, with the help of some friends, had successfully put up the lights and currently holds the key. Cllr Courtman will provide the clerk with the gentleman's details for record.
- 17.387** – No further developments, still a bottleneck!
- 17.389** – Scouts / guides are keen to get involved in helping out with the delivery of the Clarion but won't be able to do the outlying areas due to health and safety issues. Cllr Proctor will take this forward. Cllr Geary suggested that he could arrange
- 17.390**- some residents have been notified that there will be a decision by 9<sup>th</sup> March.
- 17.391** – Informal consultation has now closed.
- 17.398** – No update, to be added to the next agenda.
- 18.005** **Public Time:** Comments regarding the safety of school children and the turning circle proposed in 17/03385/REM were made. Cllr Geary advised of the public meeting the following evening.

Cllr Geary commented that he had not seen the most recent section 106 agreement and asked Cllr Palmer if he had been in contact with Johnathan Robinson since the meeting in October. Clerk to obtain an up to date copy.

**18.006**

**Planning: (a)** To discuss planning applications received since the last meeting:

**17/03385/REM** | Approval of reserved matters of appearance, landscaping, layout and scale for the erection of 150 dwellings, including associated works. All matters reserved except access, pursuant to outline permission 16/02106/OUT| Land Off Castlethorpe Road Hanslope: It was decided that this needed more scrutiny than this agenda item allows. Additional meeting will be arranged for 15<sup>th</sup> January at 7pm.

Cllr Palmer confirmed that unless planning applications are extensive then we will not go into great detail or offer comment. Cllr Price raised concern that the public need to feel that we will acting on their behalf. Cllr Palmer advised that if any resident has an issue with a planning application they are able to make representations themselves and will have received a letter detailing exactly how to do so if they are directly affected. If they are still concerned they should contact the clerk.

**17/03354/FUL** | Proposed two storey side and single storey front extension. | 41 St James Close Hanslope: No Comment

**17/03351/FUL** | Two storey rear extension, porch enlargement, two storey side extension, extension of No52 drop kerb new garden boundary wall and resiting of existing garage. | 54 Western Drive Hanslope: No Comment

**17/03261/FUL** | PROPOSED SINGLE STOREY REAR AND FRONT EXTENSION | 64 Western Drive Hanslope: No comment

**18.007**

**Finance: (a)** The following monthly Receipts & Payments were put forward for approval:

Chq No	Payee	Details	££
2788	J Lewis	Salary & Expenses	£906.83
2789	J D Sharpe	Caretaking	£340.00
2790	British Gas	Rec Ground Gas	£192.17
2791	A H Contracts	Dog & litter bin emptying	£348.00
2792	R Courtman	SID movement & Storage	£342.00
2793	Hanslope Village Hall	Room Hire	£400.00
2794	Marcus Young Ltd	Rec Ground maintenance	£715.00
		<b>Total</b>	<b>£3,244.00</b>

**It was resolved** that these payments be accepted in accordance with the Local Government Act 1972 and subsequent amendments.

(b) Bank Accounts: Changes have been instructed and we have been credited £100 by way of compensation.

(c) Budget setting & Precept request: Much discussion took place as the budget was agreed line by line and a decision made on the precept request

for 2018/2019. A copy of the budget is at the end of these minutes in Appendix A.

Cllr Palmer proposed a precept of £124,444, seconded by Cllr Proctor. All agreed. Clerk to notify MKC of the request.

**18.008** Councillor **areas of responsibility** (sub-committee members, reps on other bodies): this will be reviewed once we have other councillors on board.

Cllr Palmer reminded the Parish Council that we do not currently have a vice chair. Clerk to add to the next agenda.

**18.009** **Recreation ground** redevelopment – award of contract: Cllr Green was unable to attend the meeting, awaiting confirmation of the progress.

**18.010** **NAG Update:** Van in St James car park – Kirsty has suggested that the Parish Council arrange for removal. Cllr Courtman to forward details of the company used to follow up. Note: The police are unable to remove the vehicle as it is on private land.

ANPR camera is now back up and running after being out of action for several weeks. The signs will be put up imminently.

**18.011** **NDP update:** Design & Character statement is progressing. Pre-submission document on track for the end of January. Will be circulated first.

**18.012** **Councillor vacancies:** We have received 2 applications, closing date is 21<sup>st</sup> January 2018. Interviews will take place before the next meeting.

**18.013** **Village maintenance issues:**

- **Damaged bench:** The lady responsible has been in touch with the clerk and is now dealing directly with MKC. Clerk to speak to MKC to enquire if we can influence the replacement.
- **Long Street Road development naming:** Concerns had been expressed that the new development, confirmed to be Munday's Meadow, was being referred to by the developer as St James Manor / Place. The developer has confirmed that this is simply for marketing purposes and the postal address will refer to the name agreed.
- **Forest Lodge:** An application had been received and approved to extend the property but it appears to have been demolished. Cllr Price and Cllr Courtman will visit the site and Cllr Price will speak to the planning officer involved.

**18.014** **Correspondence received by the clerk not covered above.**

February meeting – the village hall is not available for the meeting. Cllr Wheeler to pursue the possibility of holding it on school premises. If we are unable to use the school the meeting will take place in the pavilion.

We have received an invitation to join the Beacon Lighting event which is taking place across the country at 7pm on the 11<sup>th</sup> November to mark the end of World War 1 – it was agreed that we would like to participate. Further details to follow. Clerk to confirm our wish to participate.

WW1 plaque – quote received for £410 + VAT including installation. Cllr Palmer suggested that we could obtain further quotes. Cllr Proctor proposed that we accept the quotation and arrange for it be installed. All agreed to Cllr Proctors proposal. Cllr Proctor to organise.

Meeting concluded at 21:50

Next Meeting will be Monday 12<sup>th</sup> February 2018 at 7.30pm

DRAFT

Appendix A – Budget 2018/19

Cost code	Category	Budget 2017/18	Budget 2018/19
<b>100</b>	<b>Allotment</b>		
101	Water	£250	£250
<b>200</b>	<b>Clerk</b>		
201	Telephone	£150	£0
202	Internet	£120	£0
203	Home Office	£200	£200
204	Salary	£13,000	£13,500
204b	Pension	£2,600	£2,600
205	Computer repairs	£500	£500
206	Computer software	£60	£60
207	Mileage Claim	£800	£300
208	Reference Resource	£150	£150
209	Training	£200	£200
210	Stationery inc postage	£300	£200
211	Document storage	£150	£220
<b>300</b>	<b>Communication</b>		
301	Printing - Newsletter	£1,000	£1,000
302	Flyers / Leaflets	£1,000	£500
303	Postage	£250	£0
304	Website domain fees	£2,500	£100
<b>400</b>	<b>Contractors</b>		
401	Waste bin emptying	£600	£4,400
402	Park Road pond maintenance	£2,500	£2,500
403	Harkness Court pond maintenance	£1,500	£1,500
404	Village Caretaker	£5,000	£5,000
<b>500</b>	<b>Highways</b>		
501	SID	£3,000	£1,500
<b>600</b>	<b>Parish Council</b>		
601	External audit fees	£500	£500
602	Insurance	£3,500	£3,000
603	Internal Audit Fees	£200	£200
604	Venue Hire	£500	£500
605	Election Expenses	£0	£0
606	Training	£500	£500
607	Reference Resource	£150	£150
608	Annual Subscriptions	£500	£500

609	Chairman's expenses	£100	£100
610	HMRC	£1,500	£2,500
611	Barbara Osborne (PAYE)	£240	£240
<b>700</b>	<b>Recreational Ground</b>		
701	Caretaker (general maintenance & cleaning)	£5,000	£0
702	Repairs	£2,000	£2,000
703	Grass/Hedge Cutting (rec & allotments)	£7,500	£7,800
704	Hedge Cutting (children's play area)	£0	£0
705	Water	£400	£500
706	Gas	£750	£1,000
707	Electric	£1,500	£3,000
708	Inspection (MK Fire)	£400	£399
709	Boiler maintenance	£500	£499
710	Smoke & Carbon monoxide testing	£200	£199
711	Electrical certificate	£200	£199
712	Gas certificate	£100	£120
713	Legionnaire disease testing	£160	£208
<b>800</b>	<b>Projects</b>		
801	Play Sessions	£2,000	£2,000
802	Install new bins	£500	£500
803	CCTV	£500	£500
804	NDP	£3,000	£3,000
805	Xmas Decorations	£500	£500
<b>900</b>	<b>S137</b>		
901	Remembrance wreath (donation)	£150	£150
902	NAG	£50	£0
903	PCC Burial Grounds	£400	£0
904	Grants	£20,000	£20,000
905	Contingency	£5,000	£10,000
906	Consultancy		£5,000
907	Pavillion	£30,114	£24,000
908	Village Signs		
	<b>Totals</b>	<b>£124,444</b>	<b>£124,444</b>