



## Minutes of Hanslope Parish Council Monthly Meeting held in the Village Hall, Newport Road, Hanslope on Monday 9<sup>th</sup> October 2017 at 7.00pm

**Present:** - Councillors: Martin Palmer – Vice Chair  
Eileen Price  
Richard Green  
Dorothy Courtman  
Ben Wheeler

Also Present: - Juliet Lewis, Clerk.

**17.352** To receive **Apologies of Absence:** Cllr J Green and Cllr S Proctor sent apologies ahead of the meeting which were accepted by all.

**17.353** To receive **Members' Declarations of Interest:** None

**17.354** To approve the **Minutes of the Meetings Monday 11<sup>th</sup> September 2017.** It was **resolved** to accept the minutes as a true and accurate record of the meeting which took place on Monday 11<sup>th</sup> September 2017.

**17.355** To discuss **Matters arising** from these minutes only:

- Cllr Price confirmed no objection to planning application 17/02084/FUL
- Response to MKC consultation on planning obligations – no further action required
- Weed Control – clerk to contact Castlethorpe clerk to discuss their plans
- Bank Accounts – Cllr R Green to open a new bank account as agreed
- Information signs – all signs are now up
- Tree plaque – Budget of £250 was proposed for the plaque. All agreed
- Communication: It was agreed to use 'To' if reading is essential and 'Cc' if for information only.

Cllr R Green joined the meeting at 19:30 and apologised for lateness.

**17.356** **Planning:** The following planning applications were discussed:

**17/02341/FUL** | Two storey rear extension and front porch | 67 Williams Close Hanslope: Site visit to take place by Cllr Price and one other.

**17/02325/FUL** | External insulation and rendering of walls, 2 storey side and rear extension, garage conversion, orangery extension and creation of outdoor swimming pool | Half Acre Castlethorpe Road Hanslope: **Objection:**

- The size and design of the property are not in keeping with the surrounding properties
- A significant loss of light will be experienced by neighbouring properties
- By converting the double garage into living space you are increasing the possible number of occupants and reducing the available parking options. HPC are concerned that additional cars may be parked on the road causing further parking issues
- The extension would require the removal of a number of mature trees causing ecological impact.

**17/02519/FUL** | Part two storey, part single storey rear extension | 27 Williams Close Hanslope: Site visit to take place by Cllr Price and one other.

**17/02526/FUL** | Construction of a two storey extension to an existing detached dwelling to provide a new living room, utility, wc, first floor bedroom and glazed link. Minor amendments to the existing house. Demolition of an existing single storey side extension. | Cuckoo Hill House Cuckoo Hill Farm Castlethorpe Road Hanslope: Site visit to take place by Cllr Price and one other.

19:50: Meeting suspended to allow attendance at the Open Meeting.

**17.357 Neighbourhood Development Plan:**

**(a) Funding -** Notification of outcome of grant application not yet received. Clerk to follow up.

**(b) Progress & Next steps –** Progress being made on draft plan. Next full NDP group meeting to be held on the 1<sup>st</sup> November 2017.

**17.358 Finance: (a)** The following monthly Receipts & Payments were put forward for approval:

09/10/2017	2757	J Lewis	Salary & Expenses	£959.31
09/10/2017	2757	J Lewis	Travel	£32.50
09/10/2017	2758	J D Sharpe	Caretaking	£456.34
09/10/2017	2759	Marcus Young	Rec Ground maintenance	£1,687.00
09/10/2017	2760	A H Contracts	Dog & litter bin emptying	£408.00
09/10/2017	2762	LCM Services	Outgoing Caretaker invoice	£596.00
09/10/2017	2763	Marcus Young	Rec Ground maintenance	£715.00
09/10/2017	2764	B Osbourne	Payroll	£120.00
09/10/2017	2765	R Courtman	Storage	£54.00
09/10/2017	2765	R Courtman	SID movement	£288.00
09/10/2017	2766	Mazars	Audit	£390.00

09/10/2017	2767	Anglian water	Rec & Allot	£173.70
09/10/2017	2768	Mrs D Courtman	BKV expenses	£47.67

**It was resolved** that these payments be accepted in accordance with the Local Government Act 1972 and subsequent amendments.

**(b) Bank Accounts:** It has been established that Natwest require a signatory to open the account. As Internal Controls Officer it is not recommended that Cllr Price is a signatory and it is not good practice for the clerk to be a signatory. Cllr R Green will open the bank account for the Parish Council. As per matters arising.

**Budget –** Clerk to circulate the budget document to confirm financial standing in order to make a decision regarding the recreation ground redevelopment works.

**17.359 Recreation Ground:**

**(a) Redevelopment:** All three quotes have been analysed and further discussion has taken place with all. One contractor has been selected, to be named at the next meeting to protect the other contractors prior to notification. Cllr R Green will provide full details of why they have been contracted and will draw up the necessary paperwork to instruct the contractor once the finance has been confirmed. All Councillors present agreed to the appointment of the proposed contractor.

Clerk reminded the Cllrs that there is an amount of money available under section 106 which can be applied for and will lessen the burden on Parish Council finances. There was some dispute as to if this was the case. Clerk to submit fund release request form and provide budget projection with and without the 106 contribution.

**(b) Rubbish removal:** Clerk has instructed A H Contracts to remove the old rubbish bins from behind the pavilion.

**17.360 NAG update:** Covered in the open meeting.

**17.361 Councillor vacancies:** We have been unable to arrange a short interview with the proposed new councillor due to his diary. Review and next steps for next agenda.

**17.362 Village maintenance issues:** None.

**17.363 Correspondence received by the clerk not covered above:** Bus Shelter repair. Original contractor who quoted to be asked to requote. Cllr Palmer to provide details to Cllr R Green.

Clerks annual review to be arranged before the next meeting to be attended by Cllr Palmer, Cllr R Green and Cllr S Proctor.

Meeting concluded at 22:40

Next Meeting will be Monday 13<sup>th</sup> November 2017 at 7.30pm