

HANSLOPE PARISH COUNCIL

 **07383 091319**

 **clerk@hanslopeparishcouncil.gov.uk**

You are hereby summoned to attend a meeting of The Allotment Committee of Hanslope Parish Council on Thursday 27th October 2022 at 2pm, at Hanslope Pavilion, Castlethorpe Road, MK19 7LG

AGENDA

22.035 Co-option and committee membership

MOTION: To co-opt Mr Iain Laurie onto the committee

22.036 Apologies

22.037 Declarations of interest

22.038 Minutes of the last meeting

MOTION: To agree the minutes for the meeting held August 11th 2022

22.039 Plot uptake and invoicing

- i. Vacancies
- ii. Tenant's list and invoice check

22.040 Tool hire update

- i. Booking system and updating tool hire documents
- ii. Manning the system

22.041 Maintenance

- i. Ongoing maintenance & smaller jobs
 - ii. Larger maintenance jobs and looking ahead
- MOTION:** To agree list of jobs for contractor

- iii. Allotment budget 2023-23

22.042 Plot Inspections/issues with plots

- i. Follow up actions from August letters/issues
- ii. New issues

MOTION: To agree any letters or potential evictions needed

22.043 Site Security and management

- i. Any security issues
- ii. Updating the risk assessment
- iii. Dogs and general public on site

22.044 Date of next meeting

Gillian Merry
Clerk/RFO
21/10/22

Members of the public are welcome to attend all parish council and committee meetings.