

## Minutes of the Meeting of Hanslope Parish Council, held on 14<sup>th</sup> November 2022 at 7pm, at the Community Hall, Recreation Ground, Hanslope.

### Present:

Parish Councilors: -

M Palmer (Chairman)

S Proctor

E Price

F Scott

R Simpkins

D Courtman

G Duffield

Ward Cllrs: C Wardle and G Bowyer (MKC)

Clerk: G Merry

0 Members of Public

### **22.109 Apologies**

Apologies were received from Cllrs Gregory and Andrew.

### **22.110 Minutes from previous meetings held 10th October 2022**

The minutes which had previously been circulated were agreed.

**MOTION:** to approve the minutes of the last 2 meetings PROPOSED by Cllr Palmer, SECONDED by Cllr Duffield and AGREED

**22.111 Declarations of Interest:** There were no declarations.

**22.112 Public Participation:** No items

### **22.113 Council**

- i. **Clerk's Report:** Income to October 31st stood at £161,155 (123% of budget) and expenditure stood at £135,848 (103% of budget). A first draft of next year's budget has been completed, to be discussed later on the agenda. Most projects are on schedule with the outdoor gym starting last week and is well underway. The work to both ponds is now complete for the year, the new SID has been ordered and S106 has been applied for to pay for the toilet renovations in the Hall meeting with a favorable response from MKC. Masses of clearance work has been done at the allotments and some of the new signage is up in the playground. Re. the white gates, these are complete but it has been pointed out that the signs coming into the village from Forest Road and Hartwell Road, only say Hanslope and not Long Street, and this has been queried. The walkabout with MKC officers regarding the transfer to wheeled bins, will take place on Monday 28th November at 2pm, starting from the Rec. Ground. Re. Christmas craft packs, these will be ready for the week of 5/12 and 2 sessions are suggested. An email will be circulated for volunteers and possible dates for this.
- ii. **Highways and Crime updates:** The PCSO is sending the crime figures for the village and these are on the website. Cllr Courtman presented the SID figures: Newport Road had 1306 cars driving above the 30-mph limit, with a maximum of 54mph recorded. On Forest Road a maximum of 70mph was recorded with 66% of cars above the 40mph limit. A speed of 70mph in a 30 limit had been recorded. Community Speed Watch was discussed and Cllr Simpkins suggested finding out whether this has been successful in other parishes. Cllr Courtman expressed concern over a driveway entrance onto Castlethorpe Road, now obscured due to the new speed humps and showed images of inadequate flood alleviation measures. Cllr Wardle reported on behalf of Cllr Liam Andrews, that Highway's senior managers are looking at the installations on Castlethorpe road regarding their compliance. Cllr Courtman reminded all that the Police and Community Forum would be taking place on 24/11/22 from 7pm at the Community Hall.

- iii. **Contracts - Bin emptying contract:** The tendering process had resulted in a disappointing number of tenders but the team of Cllrs Simpkins and Price were pleased to recommend Marcus Young Landscapes Ltd to continue as the supplier. This was discussed and a 3-year term was agreed.

**MOTION:** To agree to appoint Marcus Young Landscapes for a further 3-year term PROPOSED by Cllr Duffield, SECONDED by Cllr Simpkins and AGREED

- iv. **Any reports from Cllrs:** Cllr Palmer reported that himself and Cllr Andrew had attended the Act of Remembrance on 11/11/22 and he had attended the church remembrance service on 13/11/22 and had laid wreaths on behalf of the PC.

#### 22.114 Planning

i. **New planning applications – Oct/Nov 2022. Discussion/agreement on PC responses:**

The following applications were considered and it was agreed **no consultee comments** would be submitted:

22/02542/DISCON	Rose Lane Farm. MK19 7DE	Approve details re. conditions 2,3 and 4 re, 22/01186/PRIOR	Notification only
22/02634/LBC	Maltings Farmhouse, Newport Road Mk19 7LS	LBC to remove 2 x garage doors & install double garage door	23/11/2022
22/02527/HOU	Mulberry Manor, 81 Hartwell Road, MK19 7BY	Part 2-storey, part single storey extension, loft conversion, roof lights, solar panels & changes to façade	25/11/2022
22/02643/TCA	16 High St, MK19 7LQ	Reduce weeping Willow by 3m and sides by 2m	29/11/2022
22/02644/TCA	Green Manor, Gold St, MK19 7LU	Reduce Leylandii, pollard Willow, reduce canopy Silver Birch, remove/grind stumps Laurel	29/11/2022

**MOTION:** To agree the parish council’s response to any applications, PROPOSED by Cllr Palmer SECONDED by Cllr Proctor and AGREED.

ii. **Revision of Neighborhood Plan - update from working group:**

The village survey had been circulated by Cllr Andrew, although some Cllrs stated they had not seen this. It was hoped to have the results collated by the end of December and the Steering Group would be meeting again on 16/11/22.

#### 22.115 Finance

i. **Reconciliations and financial situation report to Oct 31st 2022.**

The clerk had circulated the accounts to 31/10/22 and Cllr Price had signed off on the Oct. reconciliations. The accounts by budget had been circulated and there were no questions.

ii. **Budget 2023-24, Earmarked Reserves check and priorities for 2023-24**

The clerk circulated an updated EMR account and there were no changes. She advised that she had completed a first draft of the 23-24 budget with the following changes:

- Tripling of gas and electricity proposed
- Publicity & communications line removed and amalgamated with the Printing budget
- EMRs will be included as an expenditure and an income item, so they show on the accounts and in particular, can be accounted for as income to fund those projects identified against this line.

These were generally agreed and the clerk agreed to circulate a copy of the budget in time for the December meeting. It was discussed that once costs and priorities for the coming year were established, the budget was constructed and the difference between expected income and projected expenditure, would represent the amount demanded in precept.

iii. **Approval of payments – Oct/Nov 2022, including consideration of any grant applications.**

The clerk clarified that a group of PCC volunteers would be hiring the Hall to run a ‘warm space’ initiative on Fridays during the Winter. They would be required to pay rent the same as any other

group but the MKC Warm Spaces grant of £500 from MKC had been applied for and was expected to be a formality. The list of payments as follows:

Date	Invoice from	For	Net	Vat	Total
19/10/2022	Sign Wizzard	New signs for Playground	£ 206.69	£ 41.34	£ 248.03
20/10/2022	Simon Bates	Village weed spray	£ 800.00		£ 800.00
28/09/2022	RTM Landscapes	Oct Landscaping	£ 1,028.13	£ 205.63	£ 1,233.76
01/11/2022	Anne Washington	Oct caretaking + graffiti removal	£ 504.00		£ 504.00
01/10/2022	Marcus Young Landscapes	Oct bins and dog bins	£ 600.50	£ 120.10	£ 720.60
02/11/2022	BMKALC	Climate change conference attendance x 2	£ 50.00		£ 50.00
02/11/2022	Daryl English - All Round Maintenance	Williams Close Hedge	£ 600.00		£ 600.00
04/10/2022	Tove Landscaping	Annual work to Harkness Pond	£ 580.00	£ 116.00	£ 696.00
04/10/2022	Tove Landscaping	Oct Rec Ground Maintenance	£ 788.33	£ 157.67	£ 946.00
08/10/2022	G Merry	Oct Expenses	£ 22.86		£ 22.86
08/10/2022	Tara Davies	Oct pavilion/Hall cleaning	£ 112.50		£ 112.50
<b>PAID – Oct</b>					
12/10/2022	The Poppy Shop	2 x wreaths	£ 39.98	£ 3.99	£ 43.97
18/10/2022	Glasdon	Cigarette Bin	£ 134.05	£ 26.81	£ 160.86
20/10/2022	Adobe	Subscription	£ 12.64	£ 2.53	£ 15.17
21/10/2022	Eon Next (DD)	Hall Elec	£ 34.17	£ 1.71	£ 35.88
21/10/2022	Eon Next (DD)	Hall Gas	£ 28.04	£ 1.40	£ 29.44
24/10/2022	British Gas Lite (DD)	Pavilion Elec 1	£ 72.15	£ 3.61	£ 75.76
24/10/2022	British Gas Lite (DD)	Pavilion Elec 2	£ 37.89	£ 1.89	£ 39.78
24/10/2022	British Gas Lite (DD)	Pavilion Gas	£ 11.09	£ 0.55	£ 11.64
26/10/2022	Amazon	Key box	£ 5.42	£ 1.08	£ 6.50
27/10/2022	G Merry	Oct Salary			
27/10/2022	HMRC	Oct tax and NI			
27/10/2022	LGPS	Oct pension			

**MOTION:** to approve invoices as presented, PROPOSED by Cllr Courtman SECONDED by Cllr Price and AGREED.

#### 22.116 Recreation Ground

- i. **Electrical Vehicle Charging Points:** The clerk had circulated a proposal from MKC, to install up to 8 E.V. charging points in the Rec. Ground car park. This was discussed and it was agreed that the Rec. Ground was not a suitable site, as it is extremely well used, especially at weekends for football matches etc. A better site would be the new car park on the Hanslope Fields estate when that opens. It was agreed the clerk would convey this back to MKC.

**MOTION:** To agree a response to the proposal as above PROPOSED by Cllr Palmer SECONDED by Cllr Courtman and AGREED.

- ii. **Installation of Hedge, back of 22 St James Close:** Ball games in the playground area were resulting in damage to the property and it had been agreed to extend the existing hedge further down the northern boundary of the playground. Quotes had been received for various options and it was agreed to opt for a bare root Hawthorn @ 621.32. The clerk confirmed that one set of quotes had been sought because the contractor is the approved contractor for the Rec. Ground, following the procurement process.

**MOTION:** To agree the option @ £621.32 as above, PROPOSED by Cllr Palmer SECONDED by Cllr Duffield and AGREED.

- iii. **Event Requests:** A request had been received for use of the football pitch/pavilion one Sunday in November, for a charity football match in aid of a Men's Mental Health Charity. This was agreed, providing it was for a registered charity and the hirer signed and adhered to the usage agreements. A team of volunteers were planning a coronation event on 6/5/23. The Rec. Ground would be used for a family/community picnic with the coronation shown on a big screen. This was also approved in principle, with details to follow in due course.  
**MOTION:** To agree a response to the 2 events, as above PROPOSED by Cllr Duffield, SECONDED by Cllr Simpkins and AGREED.
- iv. **Community Hall – installation of Accessible toilet:** The clerk had looked into S106 funding for this project and received a favorable response from MKC, using funding from 16/02106/OUT (Land off Castlethorpe Road). MKC had asked for the council's choice of supplier and the clerk had circulated the 4 quotes again. These were discussed and it was agreed to contract PropertyCare Bucks @ £12,500. This did not appear to include the phase 2 renovations to the current female toilets and the clerk agreed to get a price for this.  
**MOTION:** To agree a quote for the accessible toilet project and contract, as stated above PROPOSED by Cllr Palmer SECONDED by Cllr Simpkins

#### 22.117 Village Projects

- i. **Installation of Gold St/Castlethorpe Road Finger Post:** The post has now been installed but the 'fingers' are at Cllr Palmer's home, awaiting further work to the collars, before they can be attached.
- ii. **Village Flower Beds:** During the summer drought, the flowers in the bed outside the shop had died and Cllrs Simpkins and Courtman had discussed options for a new flower bed. A design for a rectangular planter, incorporating 2 new noticeboards to replace the current notice post, was circulated and discussed. The design would incorporate a plaque commemorating the Queen's Jubilee, as well as holding the village Christmas tree. The design was broadly approved and the clerk agreed to obtain more quotes.
- iii. **Transfer of Public Open Space (POS) at Hanslope Fields:** Cllr Proctor had been in touch with Bloor Homes and the sum offered for early adoption would likely be in the region of one year's maintenance costs. The figure would need to be finalised but Cllr Proctor proposed early adoption, once the Landscape Plan was implemented, on the condition that the PC would monitor landscaping provision for one year and if anything failed, the developer would need to replace it at their expense. Early adoption was agreed and Cllr Proctor agreed to liaise with Bloor's representatives and the lawyers.  
**MOTION:** To agree to early adoption of the POS PROPOSED by Cllr Proctor SECONDED by Cllr Courtman and AGREED
- iv. **Request from Property neighbouring the Wheatfields Estate to adopt strip of land and erect natural screening:** The owner of the property neighbouring the Wheatfields estate had experienced some disruption from the estate and had requested from the developer, to erect bushes and trees in the strip between the 2 properties. He had requested a letter from the PC stating it has no objection to this plan, given that the PC will eventually be likely to adopt the POS on the estate. It was discussed and agreed that the PC does not own the land and as such, has no legal say. It can neither support nor object. The only option would be to wait until the PC adopts/owns the land and then it could consider an application.  
**MOTION:** To agree the transfer of land and screening proposal PROPOSED by Cllr Palmer SECONDED by Cllr Proctor and NOT AGREED.
- v. **Installation of further bins and dog waste bins:** A resident had asked for consideration for more waste bins/dog waste bins. It was discussed and agreed that the suggested locations were all within close proximity to existing bins. There was also the issue of resident consultations having failed in the past, due to objections. It was agreed not to install any more bins for the time being.

- vi. **New Bench for the Pond:** The suggestion of installing a second memorial bench by the pond, in memory of HM Queen, was problematic due to the site becoming a place for gathering. It was agreed that once the new planter was installed by the shops, a bench may be installed and that would be a suitable place for a plaque etc.
- vii. **Village Weed Spray schedule:** The current contractor had agreed to hold prices @ £800 x 3 for the whole village per year and £300 x 3 for the public hard standing areas for the year. It was agreed to continue with the contractor and for a period of 3 years, although it was acknowledged the prices may not remain fixed for all of the 3-year term.  
**MOTION:** To agree to retain the spraying schedule at held costs PROPOSED by Cllr Simpkins  
**SECONDED** by Cllr Courtman and **AGREED**

**22.118 S106 Projects – Any updates**

- i. **EXACOM:** The clerk reported on the EXACOM system, whereby any Cllr or member of the public can access information on what S106 contributions are available, is about to go live. She had undertaken training on the system but reported it would be user-friendly for all.
- ii. **Dr’s Surgery:** Cllr Palmer advised that the practice had received revised plans from the architect and were awaiting approval from the partners before the application could be submitted. Cllr Palmer had also found a suitable project manager, who was prepared to oversee the project free of charge. Cllrs Palmer and Price would attend the next meeting and Cllr Palmer invited anyone else who may be interested.

**22.119 Allotments:**

An Open Morning will be held on 14/1/22 at the allotments, to try to generate more interest. Cllr Scott suggested a Community Allotment as some people are put off by the workload involved with a regular plot. Cllr Simpkins stated that the recent bulk clearance work had exposed large amounts of buried debris and the committee felt that going forward, a more robust system for implementing penalties would need to be considered.

**22.120 Date of Next Meeting: 12<sup>th</sup> December 2022**

Cllr Bowyer confirmed he is not standing at the 2023 elections and ultimately will be moving to Scotland. Cllr Palmer thanked him for all his help and support over his term of office.

..... Signed (Chairman)

..... Date