

## HANSLOPE PARISH COUNCIL

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Minutes of the Meeting of Hanslope Parish Council on Monday 11th November 2024, 7pm  
at the Community Hall, MK19 7LG.

### MINUTES

#### Present:

D Courtman (Chairman)

A Andrew

A Flatley

A Geary

R Simpkins

R Wallond

E Price

Clerk: G Merry

0 members of public

**MOTION:** To exclude the public for item 24.133, in accordance with the Public Bodies (Admission to Meetings) Act 1960. Item taken at end of meeting, PROPOSED by Cllr Courtman and AGREED

**24.121 Apologies:** Apologies were received and accepted from Cllr Pacheco.

#### **24.122 Minutes from previous meetings held 14th October 2024**

**MOTION:** To approve the minutes PROPOSED by Cllr Wallond SECONDED by Cllr Simpkins and AGREED

**24.123 Declarations of Interest:** No declarations.

**24.124 Public Participation:** None

#### **24.125 Council**

- i. **Clerk's Report:** At 31/10/24 Income stood at £198,467 (120% of budget) and Expenditure at £62,589 (38%). The clerk reminded councillors that all communication must come via the clerk.
- ii. **Highways and Speeding updates:** A SID for Tathall End was being applied for and Cllr Andrew confirmed this would be a permanent SID, so no costs associated with operating it. Cllr Wallond is working on downloading and analysing SID data. Cllr Courtman reported that although the SIDs were making some difference, speeds of 80mph had been recorded on Forest Road and 68mph on Park Road. A Community Speedwatch group is forming for Tathall End and Cllr Wallond is applying to TVP to get locations approved.
- iii. **Crime Updates:** The crime statistics for October were low and will be published on the PC website
- iv. **Hanslope Herald:** The December edition is being finalised and around £600 is expected in donations for advertising.
- v. **Any reports from Cllrs:**
  - i. Cllr Andrew reported that one of the morning 33A buses had been cancelled, meaning young people needing to get to school/college, now having to get a bus at 6am. She had found out that this was requested by MKCC, not the bus company and approved by the traffic commissioner. She is negotiating with the bus company re. a potential replacement service.
  - ii. Cllr Andrew had met with police officers from Newport Pagnell and was aiming to replace the poorly supported Local Police Forum, with a more community-based joint forum, with Highway's officers invited etc. An open forum for residents is planned for

January 22<sup>nd</sup>, attended by S106 officers, to discuss potential uses for the money.

#### 24.126 Planning

i. **New planning applications Nov. 2024.** These were discussed as follows (column 4):-

24/01915/HOU	7 Nevill Close, Hanslope, Milton Keynes, MK19 7NY	The erection of a first-floor side/rear extension with roof lights	No comments
PLN/2024/2063	Cuckoo Hill Farm, Castlethorpe Road, Hanslope, Milton Keynes, MK19 7HQ	The construction of three new commercial buildings (use class E(g)(iii)), landscaping, parking and associated works	Objections prepared by J Cass <b>AGREED</b>
PLN/2024/2113	12 HIGH STREET, HANSLOPE, MILTON KEYNES, MK19 7LQ	Approval of details required by condition 3 (Render details) and condition 4 (Roof materials) of permission ref. 24/00350/HOU	No Comments
PLN/2024/2186	THE WATTS ARMS, CASTLETHORPE ROAD, HANSLOPE, MK19 7LG (Charles Wells Ltd)	Erection of two three-bed detached dwellings (Use Class C3), utilizing an existing access off Long Street Road, with associated parking and landscaping.	Not notified of this – discovered by chance. Queried and extension requested

Mrs. Cass had prepared and circulated proposed objections to PLN/2024/2063 and these were agreed, with the addition of information re. the loss of bus service and the effect on transport links. A brief discussion re. PLN/2024/2186 which had not been notified correctly, took place. It will be discussed at the next meeting following the requested extension. Cllr Andrew will make enquiries as to potential unlawful activity at Salcey Green Farm.

**MOTION:** To agree the parish council's responses as above, PROPOSED by Cllr Price **SECONDED** by Cllr Andrew and **AGREED**.

- ii. **Revised Hanslope Neighborhood Plan:** The Submission Plan had progressed to Regulation 15 consultation stage, with comments to be submitted only to MKCC. Following this, any required amendments will be made and the Plan will progress to the Inspector.
- iii. **MKCC New City Plan:** This was now at Regulation 19 stage with consultation comments under review.

#### 24.127 Finance

- i. **Reconciliations and financial situation report to Oct 31st 2024:** The clerk circulated the accounts to 31/10/24 and Cllr Price was satisfied that the reconciliation checks balanced. There were no other questions.
- ii. **Budget 2025-26:** The clerk circulated a first draft of the budget for 2025-26 and advised as follows: -
- First draft of budget indicates no increase in precept. Generally, reserves are high (Current AC @ £184,119 Savings AC @ £146,831) with 6 months of costs (c.£58,284) covered, as well as significant EMR levels due to EMRs not fully used for 3 years.
  - Attempts have been made to spend from reserves – (current year £9696 to-date, out of possible £50,500). The council was invited to apply retroactively for S106 and were successful, meaning a project which should have reduced reserves (the outdoor gym) has been semi covered by S106 (£26,505).
  - Proposed to re-work budget to cover regular and predicted costs (salaries, monthly contractors, utilities etc) from council budget/precept. Extras, ad hoc items for the Rec. and village, to be covered from EMRs and projects to be covered from S106. Both have significant available funds. EMRs reworked to cover what is needed and realistic to ensure used.



- Costs of maintenance for new estates, further delayed and lawyer has confirmed no transfer without commuted sum from developer and accepted by PC.
- Savings made going forward: Electricity bills to be significantly reduced. Gas to be reduced as electric-powered water/heating system over time. Annual increment for clerk salary lower than usual. Enforcement costs removed.
- Higher costs: Hall and Pavilion costs will need to be increased despite energy savings from solar. Mainly because set too low this year. Hall rental income down due to fewer bookings but donation income up, from advertising sold in village mag. Suggested increase for village caretaker/litter picker to £15/hour.
- Employer's NI: the increase has been calculated and put into the budget calculation @ £97/month increase i.e. from £2352/year to £3516/year. NALC has confirmed parish/town councils will not be exempt or compensated.

The clerk was thanked for her work on this.

- iii. **Approval of payments, including any grant applications – Nov. 2024:** The village hall had submitted an application for their annual grant but had not specified an amount. The clerk advised that the usual amount was £4000 but £5000 had been budgeted for this year. It was discussed and agreed that £4000 would be awarded, with an additional £1000 ex gratia payment in recognition of the difficult financial year for the Hall.

DATE	Invoice from	For	Net	Vat	Total
30/07/2024	Traffic Technology	Replacement for knocked-down SID (invoice sent to old email address)	£ 2,350.00	£ 470.00	£ 2,820.00
31/07/2024	Kingdom LA	July Enforcement (invoice not received at time, had to be requested)	£ 1,382.25	£ 276.45	£ 1,658.70
15/10/2024	Simon Bates	Weed spray – village	£ 860.00		£ 860.00
23/10/2024	Ace Machines	service and repairs of allotment machines	£ 612.38	£ 122.48	£ 734.86
25/10/2024	PropertyCare Bucks	Replace immersion heater hot water tank	£ 150.00	£ 30.00	£ 180.00
28/10/2024	Reimburse Ms. Scott (allot committee)	Bag Type 1 MOT	£ 80.00		£ 80.00
29/10/2024	Almars	Printing	£ 15.40		£ 15.40
31/10/2024	Suez	Oct empties - wheely bins	£ 47.58	£ 9.52	£ 57.10
31/10/2024	Anne Washington	Caretaking - Oct plus reimburse purchases	£ 637.25		£ 637.25
01/11/2024	Marcus Young Landscapes	Oct bins and dog bins	£ 660.55	£ 132.11	£ 792.66
01/11/2024	Tara Davies	Hall and Pavilion Sept cleans	£ 180.00		£ 180.00
01/11/2024	Tove Landscapes	Monthly maintenance contract - Oct	£ 1,954.16	£ 390.84	£ 2,345.00
01/11/2024	Tove Landscapes	Rhymer Close hedge	£ 1,400.00	£ 280.00	£ 1,680.00
01/11/2024	Tove Landscapes	Verti drain pitch	£ 250.00	£ 50.00	£ 300.00
07/11/2024	M & J Electrical	New Consumer Unit & associated items + testing & certification	£ 1,722.00	£ 344.40	£ 2,066.40
07/11/2024	M & J Electrical	New roof tiles as required & hot water controller/new circuit	£ 1,078.80	£ 40.00	£ 1,118.80
07/11/2024	M & J Electrical	Supply & install solar PV system - Pavilion building	£25,510.00		£25,510.00
07/11/2024	M & J Electrical	Supply & install solar PV system -	£19,865.00		£19,865.00



		Community Hall building		
11/11/2024	G Merry	PC Expenses – Oct	£ 11.97	£ 11.97

**MOTION:** To approve invoices as presented, PROPOSED by Cllr Simpkins SECONDED by Cllr Geary and AGREED.

#### 24.128 Recreation Ground

- i. **Updates and unauthorised use of the Rec. Ground:** The clerk advised the process for applying to use the recreation ground and it was essential this went through her, as only the PC can know what is scheduled for the ground. An unauthorised user had been advised of the correct procedure but continued to use the ground without correct application. Concerns such as clashes, safeguarding and insurance/risk were discussed and it was agreed the individual would be sent a formal letter, setting out once again the correct approach and the documentation that must be submitted. If he continues to use the grounds without correct documentation, the council will involve lawyers.
- ii. **MUGA and request for use of timer:** The MUGA had always been open access, with the Hornets given priority on weekdays evenings for training. It had been pointed out that casual users were restricted in the winter evenings, with no access to floodlighting, when the Hornets were not there. It was agreed to investigate options for setting a timer from 4.30-7.30pm (approx.) with an external override button for a further 30 min activation. The clerk will contact the original installer to find out costs, feasibility etc.
- iii. **Trade Vans:** Cllr Wallond reported that MKCC requires an extra trading license, for any site lying within 60 meters of a 'consent street' and most streets in Hanslope were consent streets. The cost to the trader would be £606 and it was discussed whether the PC could underwrite this, in an attempt to make the food van idea viable. It was discussed and agreed this may not be permissible and since the license would be for one designated trader/one site only, would likely not provide value for money for the PC or the trader. The clerk agreed to investigate the legality of this and Cllr Wallond will continue to look at alternative sites.  
**MOTION:** To agree the cost of the permit - Deferred

- iv. **Cricket Nets Proposal:** The contract had been published on Contract Finder and there had only been one additional tender. Cllr Flatley presented an analysis of all 6 tenders and recommended Exclusive Leisure @ £30,470 as cost effective, compliant with the ECB and no maintenance for 30 years. This was discussed and agreed. Cllr Andrew will find out if planning permission is needed and report back.

**MOTION:** To consider quotes and agree a supplier as above PROPOSED by Cllr Flatley SECONDED by Cllr Andrew and AGREED

- v. **Woodlands Children's Centre – Hanslope Site:** Tickford Meadow and Woodlands Children's Centre, operating from Hanslope on Wednesdays, had given notice to close. It was agreed this had been a significant support for young parents and it was discussed whether the PC could meet their costs, to enable the group to continue. The clerk agreed to find out what the costs would be and look into the viability of this.

#### 24.129 Village Projects

- i. **Update on Hanslope Field's transfer of car park and Public Open Spaces:** The clerk advised that all transfer matters must be signed off by MKCC Strategic Landscape and Countryside Manager and all legal agreements must be prepared by the PC's lawyer, and agreed first, via the clerk.
- ii. **Update on Wheatfield's transfer Public Open Spaces:** Cllrs Wallond, Flatley and Simpkins were arranging to meet Davidsons representative on site, to check snagging issues.

*Signature*



iii. **Landscaping contract – additions to contract:**

- Maintenance of alley from Nevill to Keswick @ £1198.15 – this was discussed and agreed for immediate implementation.
- Sleeper Beds @ £655 each. It was discussed and agreed to install these beds at all 5 village 'gates'
- Hanging baskets @ £960 (+VAT) – this included watering and was discussed and agreed.

**MOTION:** To agree the additions as above PROPOSED by Cllr Simpkins SECONDED by Cllr Andrew and AGREED

iv. **Christmas lights – update and purchase of remaining lights @ approx. £384:** An application for the lights had been submitted to MKCC but there had been no decision yet. Cllr Andrew will chase this up but the cost of the lights was agreed, in anticipation of approval.

v. **Village Hall noticeboard request:** The chair of the committee had advised that they wished to install a free-standing noticeboard, as the one attached to the wall was less accessible. Designs had been circulated & discussed and the PC supports the proposal.

**24.130 S106 Projects:**

i. **Overall S106 picture:** The working group were investigating the viability of remodeling/extending the current buildings and RIBA registered architects had been invited to site visit and make proposals. This had highlighted that current changing rooms are not compliant with Sport England requirements and this may absorb most of the available funding. The clerk advised that the ITT must be published on Contract Finder and Cllr Simpkins will send the specification.

ii. **First Responder Equipment:** There was a new 1<sup>st</sup> Responder for Hanslope who currently had no equipment. S106 money had been identified to potentially cover: Bleed kit and lifting cushion @ approx. £4000, plus additional defibrillator(s) @ £1725 (est.) each and 1<sup>st</sup> Responder Kit @ £1793. Kit agreed to apply for up to £10,000.

**MOTION:** To agree to apply for S106 for 1st Responder kit, bleed kit, lifting cushion and defibrillator(s) at approx. £10,000 PROPOSED by Cllr Flatley SECONDED by Cllr Andrew and AGREED

iii. **Other updates:**

- Dr's Surgery: Cllr Andrew stated there was no progress due to the cross-border issue with the Northants ICC.
- Solar Panels: Cllr Wallond reported the work is complete and handover took place on 7/11/24. There had been additional costs for issues needing to be addressed, for the project to be viable, including replacement of broken roof tiles and a new Consumer Unit & associated items. These were approved. The contractor needed to return to address an issue with one circuit breaker. Cllr Wallond reported on the kilowattage used and that all power was now from the solar panels. 2 electricity accounts would be switched to Octopus in December to maximise the export tariff, with 2 more in April 2025.
- Pre-school: The pre-school planned to move to unused buildings at the Primary School site and had applied for S106 to support this.

**24.131 Allotments: No updates**

**24.132 Date of Next Meeting: 9th December 2024.**

The clerk left at 8.35pm

**24.133 NALC Advice and Pay Award**

The belated new NALC pay scales had been circulated and the increase for the clerk was agreed, backdated to April 1<sup>st</sup> 2024. It was further agreed that the clerk would go up to SCP 38, (from 36) from



April 2025, in recognition of her work.

Signed (Chairman): D. Baustman

Date: 9th Dec. 2024